



International Civil Aviation Organization

**AUTOMATIC DEPENDENT SURVEILLANCE –
BROADCAST SEMINAR AND TWELFTH MEETING
OF AUTOMATIC DEPENDENT SURVEILLANCE –
BROADCAST (ADS-B) STUDY AND
IMPLEMENTATION TASK FORCE (ADS-B SITF/12)**



Kolkata, India, 15-18 April 2013

MEETING BULLETIN

1. Location & Schedule of Meeting

1.1 The Automatic Dependent Surveillance – Broadcast (ADS-B) Seminar and the Twelfth Meeting of ADS-B Study and Implementation Task Force (ADS-B SITF/12) will be held from 15 to 18 April 2013 in Kolkata, India.

1.2 The venue of the meeting is Hotel Hyatt Regency Kolkata which is located approximately 13 kilometers away (approx. 20 minutes' drive) from Kolkata's Netaji Subhash Chandra Bose International Airport. Contact details are as under:

Hyatt Regency Kolkata
JA-1, Sector 3 Salt Lake City
Kolkata 700 098, India
Telephone: +91 (33) 2335 1234
Facsimile: +91 (33) 2335 1235
Email: kolkata-hrk@hyatt.com; india.reservations@hyatt.com
Website: kolkata.regency.hyatt.com

1.3 Kolkata is the capital of the Indian state of West Bengal. It is also the commercial capital of East India, located on the east bank of the Hooghly River. The city of Kolkata has 4.5 million residents, and the metropolitan area, including suburbs, has a population of approximately 15.7 million, making it the third most populous metropolitan area in India and the 13th most populous urban area in the world. The city is also classified as the eighth largest urban agglomeration in the world.

1.4 While the city's name was always pronounced "Kolkata" in the local Bengali language, its official English name was changed from "Calcutta" to "Kolkata" in 2001, reflecting the Bengali pronunciation.

2. Registration of participants

2.1 Participants are requested to register at the Registration Desk at the front of meeting room between 0830 – 0900 hrs. on the first day of the meeting. Participants are also requested to wear the identification badge provided at the time of registration, while attending all activities during the meeting.

2.2 The daily order of business will be announced on the first day of the meeting.

3. Meeting documents for distribution

3.1 To arrange ICAP APAC website in a timely manner, participants wishing to present papers for distribution during the seminar/meeting are requested to forward them to the Secretariat of the meeting at APAC@icao.int cc: PLi@icao.int at your earliest convenience, preferably by **09 April 2013**.

4. Hotel Accommodation

4.1 Considering the seasonal booking it is of the view that the booking should be done well in advance. Reference of “Airports Authority of India” special rates for ICAO meeting should be given while submitting the booking request.

4.2 The list of hotels nearby and their tariff is enclosed. All suggested hotels fall within 15-20 kilometers radius from venue. The venue of meeting is well connected by road. Taxi services are normally available through the respective hotel reception counters.

5. Miscellaneous Information

5.1 **Climate:** Kolkata has a subtropical climate which to a certain extent is influenced by its proximity to the Bay of Bengal. In April/May the average temperature typically ranges from max.36° C (97° F) to 24° C (75° F). Through this period of summers, city receives very poor level of rainfall.

5.2 **Time:** India is 5 hours 30 minutes ahead of Universal Coordinated Time (UTC+0530 hours)

5.3 **Electric System:** The electric system in India operates on 220 Volt 50 cycles. Adaptor to suit two/three round pin outlets (5A and 15A) will be required for connecting appliances to the electric distribution system. In the conference room, extension power cord will be made available to the users. Plugs in each guest rooms are also suitable for notebook computers.

5.4 **Water:** Although tap water in Kolkata is chemically treated and meets World Health Organization (WHO) Standards, it is still recommended that visitors drink only bottled water.

5.5 **Passport & Visa:** All foreign nationals entering India must possess valid passport and other valid travel documents. If any clarification is required on visa requirements, please contact Airports Authority of India at the address mentioned below.

5.6 **Currency, Credit Cards & Banking Service:** The monetary unit in India is Rupee. Currency notes and coins of different denominations are in circulation. The current exchange rate is US\$1 = Rupee 55.00 (approx.). International Credit cards such as American Express, Visa, Master, Diners Club etc. are widely accepted at major hotels, departmental stores, shops & restaurants. Foreign Exchange service is available round-the-clock at Kolkata Airport. Other authorized Money Changers booths are also available in several shopping areas and these are open on weekends and public holidays. Private money exchange services may offer better rates, but please check first if they are authorized.

5.7 **Languages:** English, Hindi and Bengali

5.8 **Places of Tourist Interest:** Victoria Memorial/Science City/Zoological garden. Etc.

6. Contact Point:

6.1. Correspondence pertaining to travel arrangement such as information of participants' arrival details, request for hotel accommodation if any and other relevant matters should be directed to the following officers Airports Authority of India.

At Kolkata: Mr. S. Ghosh, General Manager (CNS)
Airports Authority of India,
N.S.C.B. International Airport, Kolkata
Telephone: +91 8902499903
Email: sghosh@aai.aero ; gshantanu_2000@yahoo.com

At New Delhi: Mr. Anurag Sharma, Joint General Manager (CNS)
Airports Authority of India,
Rajiv Gandhi Bhawan, Safdarjung Airport,
New Delhi
Telephone: +91 9811251429
Email: anuragsharma@aai.aero ; anurag_aai@yahoo.com

LIST OF HOTELS

S/No.	Name of the Hotel	Accommodation Category	Tariff (Rupees)	Contact No./ Email id
1.	Hyatt Regency Kolkata JA-I, Sector-3, Salt Lake City, Kolkata 700 098	Hyatt Guest Room Regency Club King	6500.00 10500.00	www.kolkata.regency.hyatt.com/ +91 (33) 2335 1234 +91 9831009432 india.reservations@hyatt.com Mohnish.singh@hyatt.com
2.	The Oberoi Grand 15, Jawaharlal Nehru Road, Kolkata 700013	Luxury Deluxe Room Deluxe Room	10450.00 8450.00	www.oberoihotels.com/oberoi_kolkata/index.asp +91 (33) 2249 2323 +91 9830006477 +91 (11) 2389 0606 reservations@oberoigroup.com
3.	The Park Kolkata 17 Park Street, Kolkata 700 016	Premium Room Luxury Room	12000.00 8000.00	www.theparkhotels.com/kolkata/kolkata.html +91 (33) 2249 9000 +91 9051098380 resv.cal@theparkhotels.com
4.	Swissotel Kolkata City Centre Two, Action Area 2 D, Plot No. 11/5 New Town Rajarhat, Kolkata 700157	Swiss Business Advantage Room Classic Single Room	7200.00 6500.00	www.swissotel.com/kolkata +91 (33) 6626 6666 +91 9007090151 reservations.kolkata@swissotel.com kolkata@swissotel.com
5.	ITC Sonar Bangla JBS Haldane Avenue (Opp Science City), Kolkata 700 046	ITC One Executive Club	9500.00 7500.00	http://www.itchotels.in/hotels/itcsonar.aspx +91 (33) 2345 4545 +91 (33) 1234 54546 reservations.itcsonar@itchotels.in
Some other reputed Hotels in Kolkata				
6.	The Pride Hotel Kolkata BG 12, Action Area-1B, New Town Kolkata, Kolkata 700156	Premium Room Superior Room Deluxe Room	8000.00 7000.00 6000.00	http://www.pridehotel.com/contact-us.aspx +91 (33) 4025 9999 centralreservations@pridehotel.com
7.	Taj Bengal Hotel 34B, Belvedere Road, Alipore, Kolkata 700027			http://www.tajhotels.com/Luxury/City-Hotels/Taj-Bengal-Kolkata/Overview.html +91 (33) 6612 3939 bengal.calcutta@tajhotels.com
8.	Hotel The Sojourn	Executive Deluxe Super Deluxe	3800.00 3550.00	+91 (33) 2335 1462 +91 (33) 2335 1590 info@hotelthesojourn.com

The above rates quoted in INR are on a per room, per night basis, and is subject to 17.416% Government taxes if the rates are not Net of Taxes